

NAAC B GRADED



MARWARI COLLEGE

[AN AUTONOMOUS COLLEGE OF RANCHI UNIVERSITY, RANCHI]

COLLEGE WITH POTENTIAL FOR EXCELLENCE

**THE ANNUAL QUALITY ASSURANCE REPORT
(AQAR): 2017-2018**



All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

I. Details of the Institution

| | |
|--------------------------------------|---|
| 1.1 Name of the Institution | <input type="text" value="Marwari College"/> |
| 1.2 Address Line 1 | <input type="text" value="Near Swami Vivekanand Sarovar"/> |
| Address Line 2 | <input type="text" value="Lake Road, Hindpiri"/> |
| City/Town | <input type="text" value="Ranchi"/> |
| State | <input type="text" value="Jharkhand"/> |
| Pin Code | <input type="text" value="834001"/> |
| Institution e-mail address | <input type="text" value="marwaricollegeranchi@gmail.com"/> |
| Contact Nos. | <input type="text" value="9931504177"/> |
| Name of the Head of the Institution: | <input type="text" value="(Prof)Dr. Amrendra Nath Ojha"/> |
| Tel. No. with STD Code: | <input type="text" value="06512213134"/> |
| Mobile: | <input type="text" value="9931504177"/> |

Name of the IQAC Co-ordinator:

Dr. Brij Bhushan Lal

Mobile:

9431105910

IQAC e-mail address:

marwaricollegeranchi@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/56/RAR/42

1.5 Website address:

www.marwaricollegeranchi.com

Web-link of the AQAR:

http:// http://marwaricollegeranchi.ac.in/pdf/mcr_iqac_2017_18.pdf

1.6 Accreditation Details

| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|-------|-----------------------|-----------------|
| 1 | 1 st Cycle | B++ | 80.65 | 3 May 2004 | 5 Years |
| 2 | 2 nd Cycle | B | 2.85 | 16 Sep 2011 | 5 Years |
| 3 | 3 rd Cycle | | | | |
| 4 | 4 th Cycle | | | | |

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

26 May 2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR_2013-14_____ ()
- ii. AQAR_2014-15_____ ()
- iii. AQAR_2015-16_____ ()
- iv. AQAR_2016-17_____ ()
- v. AQAR_2017-18_____ ()

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify) Job Oriented Courses

1.11 Name of the Affiliating University (for the Colleges) Ranchi University Ranchi

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University UGC

University with Potential for Excellence No UGC-CPE No

DST Star Scheme No UGC-CE No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (Specify)

No

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

23

2.2 No. of Administrative/Technical staff

2

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

2

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

32

2.10 No. of IQAC meetings held

2

2.11 No. of meetings with various stakeholders:

Nil

Faculty

2

Non-Teaching Staff

3

Students

Alumni

Nil

Others

Nil

2.12 Has IQAC received any funding from UGC during the year? Yes

No

If yes, mention the amount

Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

Nil

International

Nil

National

Nil

State

Nil

Institution Level

Nil

(ii) Themes

N/A

2.14 Significant Activities and contributions made by IQAC

- I. Planned to start P.G. Teaching in different Subjects of Arts and Science Department accordingly the P.G. Teaching started from the session 2018-20 in all department Arts and Science.
- II. The CBCS Syllabus has been implemented successfully in U.G. and P.G. courses in regular department.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

| Plan of Action | Achievements |
|---|---|
| 1.To implement more use of renewable energy resources solar power system to be installed in college campus. | 1. Installation of solar power system is in our college campus and work properly. |
| 2.CBCS to be implemented at UG level in all regular courses. | 2. CBCS pattern successfully implemented in all regular courses under UG level. |
| 3. Purchase of Books as per CBCS Syllabus. | 3. Books Purchased as per CBCS syllabus. |
| 4. To open a Health centre in the College. | 4. Health centre started in the college campus. |
| 5. Construction of Volleyball and badminton courts in the campus | 5. Badminton & Volleyball courts are under construction. (a) Separate office of Sports has been established. |
| 6. Starting of PG Courses in Arts & Science faculty & humanities & new courses. | 6.Academic council has resolved to start. (a) PG courses in Arts & Science faculty and Humanities. (b) Yoga and Fine Arts department . |
| 7. Feedback system from the students. | 7. (a) The class representatives have been selected for the purpose. (b) Groups have been formed which includes all CR (c) Meeting of CR have been organized. |
| 8. Automation of library Administration function and Examination System. | 8. Office Order given to concerned party for Automation process for Library and examination issued. |
| 9. Make the campus eco- friendly. | 9. Plantation of trees inside the College campus. |
| 10. Water harvesting plan. | 10. Liasoning group including of senior teachers & members of Academic Council have been formed for the purpose. |

| | |
|---|---|
| 11. To organise Seminars and Symposium of departmental level. | 11. Resolved in the Academic Council meeting in (Dec 2017) Biotech, TRL, Bengali, Physics have already conducted. 149 |
| 12. ICT Cell be constituted to monitor the Automation program | 12. ICT Cell constituted. |
| 13. Promotion of Sports activities. | 14. Separate office of Sports has been established. |

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

As mentioned above

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD | NIL | NIL | NIL | NIL |
| PG | 04 | NIL | 03 | 03 |
| UG | 10 | NIL | 07 | 07 |
| PG Diploma | NIL | NIL | NIL | NIL |
| Advanced Diploma | NIL | NIL | NIL | NIL |
| Diploma | NIL | NIL | NIL | NIL |
| Certificate | NIL | NIL | NIL | NIL |
| Others | NIL | NIL | NIL | NIL |
| Total | 14 | Nil | 10 | 10 |
| Interdisciplinary | NIL | NIL | NIL | NIL |
| Innovative | NIL | NIL | NIL | NIL |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern | Number of programmes |
|-----------|----------------------|
| Semester | 12 |
| Trimester | Nil |
| Annual | Nil |

1.3 Feedback from stakeholders* Alumni Parents Employers Students (150)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

For overall development of the students, So that they can compete with changing world the syllabi of the different courses are upgraded from time to time and latest changes are tried to be incorporated, This helps the students to keep up themselves in pace with changing world .

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors | Professors | Others |
|-------|------------------|----------------------|------------|--------|
| 55 | 26 | 17 | 1 | 11 |

2.2 No. of permanent faculty with Ph.D.

50

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
|------------------|---|----------------------|---|------------|---|--------|----|-------|----|
| R | V | R | V | R | V | R | V | R | V |
| 28 | 2 | 20 | 3 | 5 | 2 | 27 | 16 | 80 | 25 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

| | | |
|---|---|----|
| 0 | 0 | 13 |
|---|---|----|

2.5 Faculty participation in conferences and symposia:

| No. of Faculty | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended | 4 | 17 | 0 |
| Presented papers | 1 | 15 | 0 |
| Resource Persons | 1 | 1 | 1 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Smart classes in few classes of science, Geography, Math's, English have been started.

2.7 Total No. of actual teaching days during this academic year 174

2.8 Examination/ Evaluation Reforms initiated by the Institution, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Assignment marks added as a part of internal marks evaluation. Coding is done in answer books of honours students. Centralized evaluation of answer books are being carried on in UG courses for prompt publication of results. In few courses objective questions have been included in question papers.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

All faculties' members are members of board of studies

2.10 Average percentage of attendance of students 78%

2.11-Course/Programme wise Distribution of pass percentage: Result As 2015-16-2018 Session

| Title of the Programme | Total no. of students appeared | Division | | | | |
|------------------------|--------------------------------|-------------|-----|-----|-----|------|
| | | Distinction | I | II | III | Pass |
| Arts | 1045 | 15 | 591 | 285 | | 876 |
| B.Com | 820 | 148 | 591 | 176 | | 767 |
| M.Com | 184 | 3 | 128 | 44 | | 172 |
| SCIENCE | 247 | 99 | 121 | 103 | | 224 |
| UG- Vocational | 384 | 106 | 249 | 111 | | 360 |
| PG- Vocational | 161 | 30 | 107 | 31 | | 138 |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The feedbacks of the students are presented before the IQAC Cell from time to time and evaluation of teaching process is made on this basis.

| <i>Faculty / Staff Development Programmes</i> | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses | 4 |
| UGC – Faculty Improvement Programme | 2 |
| HRD programmes | 0 |
| Orientation programmes | 1 |
| Faculty exchange programme | 0 |
| Staff training conducted by the university | 0 |
| Staff training conducted by other institutions | 02 |
| Summer / Winter schools, Workshops, etc. | 2 |
| Others | 00 |

2.14 Details of Administrative and Technical staff

| Category | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 31 | Nil | Nil | 63 |
| Technical Staff | 2 | Nil | Nil | 2 |

Criterion – III**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Teachers are inspired to undertake minor and major research projects and to conduct research program for Ph.D. scholars

3.2 Details regarding major projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | NO | NO | NO | NO |
| Outlay in Rs. Lakhs | NO | NO | NO | NO |

3.3 Details regarding minor projects

| | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number | 0 | 1 | 0 | 1 |
| Outlay in Rs. Lakhs | NO | NO | NO | NO |

3.4 Details on research publications

| | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals | 1 | 2 | 0 |
| Non-Peer Review Journals | 0 | 5 | 0 |
| e-Journals | 0 | 0 | 0 |
| Conference proceedings | 0 | 0 | 0 |

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project | Duration Year | Name of the funding Agency | Total grant sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects | 2017-18 | UGC | Nil | Nil |
| Minor Projects | 2017-18 | UGC | Nil | Nil |
| Interdisciplinary Projects | Nil | Nil | Nil | Nil |
| Industry sponsored | Nil | Nil | Nil | Nil |
| Projects sponsored by the University/ College | Nil | Nil | Nil | Nil |
| Students research projects <i>(other than compulsory by the University)</i> | Nil | Nil | Nil | Nil |
| Any other(Specify) | Nil | Nil | Nil | Nil |
| Total | Nil | Nil | Nil | Nil |

3.7 No. of books published

12

i) With ISBN No.

Chapters in Edited Books

Nil

ii) Without ISBN No.

Nil

978-81-932808-8-1
978-81-922798-7-2
978-81-935247-0-1
978-93-85707-24-7
978-93-86830-93-7
978-93-86114-21-1
978-93-272-8970-1
978-93-86774-33-4
978-93-86114-34-1
978-81-87568-26
978-93-88604-00-0
978-93-85381-42-3

3.8 No. of University Departments receiving funds from

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

| Level | International | National | State | University | College |
|---------------------|---------------------------------------|----------|-------|------------|---------|
| Number | 04 | Nil | Nil | Nil | Nil |
| Sponsoring agencies | Indian accounting Association, Mumbai | | | | |
| | All India Commerce Conference | | | | |
| | Dept of Physics, IIT Delhi | | | | |
| | B.T. Kumaon institute of technology | | | | |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

3.18 No. of faculty from the Institution

3.19 No. of Ph.D. awarded by faculty from the Institution

| | Ph. D. Guides | Registered candidate | Registration Year | Ph. D. Guides | Awarded candidate | Awarded Year |
|----|------------------------|----------------------|-------------------|------------------------|-------------------|--------------|
| 1 | Dr Bidyanath | Md golam ata hussain | 2018 | Dr Bidyanath | Narayan Kula | 2017 |
| 2 | Dr Bidyanath | rahul karmakar | 2018 | Dr. Pushpa singh | Renu Kumari | 2017 |
| 3 | Dr. Pushpa singh | Sheela Kumari | 2018 | Dr. Pushpa singh | Surbhi Sinha | 2018 |
| 4 | Dr. Pushpa singh | Ritesh Kr Thakur | 2018 | Dr. R.r Sharma | Om prakash Mehta | 2018 |
| 5 | Dr A.S. Khalkho | shristi Kumari | 2017 | Dr. R.R. Das | Shikha Srivastav | 2018 |
| 6 | Dr. R.r Sharma | Sumit Kumar | 2017 | Dr. Niyati Kalp | smita kumari | 2017 |
| 7 | Dr. R.R. Das | Nidhi Chaurasia | 2018 | Dr. Suniti nayak | rana Zarin | 2017 |
| 8 | Dr Sunita Kumari Gupta | Sunita Sinha | 2018 | Dr. Sneha Prabha mahto | Vishal Kr Sharma | 2017 |
| 9 | Dr. B.B Lal | Pradeep Kumar | 2017 | | | |
| 10 | Dr. B.B Lal | Shailesh Kumar | 2017 | | | |
| 11 | Dr Jitendra kr Singh | supriya Sneha | 2017 | | | |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

| Activity Date | Activity | Participants | Associates | Place | No. of Students |
|---------------|---|----------------------------|----------------|-------------------|-----------------|
| 05-02-2018 | Blood Donation | 103 Students of final year | Dr. A. N. OJha | Marwari College | 103 |
| 08-03-2018 | Women's day , Theme Gender Equality and women Development | 360 students of college | Dr. A. N. OJha | Marwari College | 360 |
| 19-03-2018 | Sarhul mohotsav | 110 Students of College | Dr. A. N. Ojha | Rajbhawan, Ranchi | 110 |

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities | Existing | Newly created | Source of Fund | Total |
|---|------------------|---------------|----------------|-------|
| Campus area | 5 acres (Approx) | Nil | Nil | Nil |
| Class rooms | 65 | Nil | Nil | Nil |
| Laboratories | 16 | Nil | Nil | Nil |
| Seminar Halls | 03 | Nil | Nil | Nil |
| No. of important equipments purchased (\geq 1-0 lakh) during the current year. | Nil | Nil | Nil | Nil |
| Value of the equipment purchased during the year (Rs. in Lakhs) | NIL | Nil | Nil | Nil |
| Others | Nil | Nil | Nil | Nil |

4.2 Computerization of administration and library

Administration: 80%

Library: Automation: 70%

4.3 Library services:

| | EXISTING | | | | | |
|-----------------------|----------|--------|------|--------|-------|--------|
| | No. | Value | No. | Value | No. | Value |
| Text Books | 66300 | 712525 | 1017 | 103185 | 67317 | 815710 |
| Reference Books | - | - | - | - | - | - |
| e-Books | - | - | - | - | 571 | - |
| Journals | - | - | - | - | - | - |
| e-Journals | - | - | - | - | - | - |
| Digital Database | - | - | - | - | - | - |
| CD & Video | - | - | - | - | - | 950 |
| Magazine & News Paper | 12 | 950 | 0 | 0 | | |

4.4 Technology up gradation (overall)

| | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 273 | 05 | 4 | 02 | 03 | 5 | 02 | Nil |
| Added | NIL | NIL | NIL | Nil | Nil | Nil | Nil | Nil |
| Total | 273 | 5 | 04 | 02 | 03 | 05 | 02 | Nil |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Teaching with the help of LCD projectors ,smart board and latest technology
- Online ERP for all
- Library internet facility
- Wireless network for whole college campus
- Internal Result calculation software for faculty

4.6 Amount spent on maintenance in lakhs :

i) ICT

1.43

ii) Campus Infrastructure and facilities

93.22

iii) Equipments

0.79

iv) Others Electronics items and furniture's etc

2.0

Total :

97.44

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The role of IQAC is planning various activities and preparing a mechanism for disseminating the information to the students through circulars, notice boards meeting, website and internal educational prospectus and academic Calendar or by the face book and whatsapp.

5.2 Efforts made by the institution for tracking the progression

1. Counseling of Students is organized from time to time.
2. Feedback of students are always taken to chalk out the shortcoming of faculties and to take step for improvement.
3. Regular study of trend of the result to assess the capability of the outgoing students

5.3 (a) Total Number of students

| UG | PG | Ph. D. | Others |
|------|-----|--------|--------|
| 9048 | 944 | Nil | Nil |

(b) No. of students outside the state

105

(c) No. of international students

Nil

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

N/A

No. of students beneficiaries

N/A

5.5 No. of students qualified in these examinations ----

NET

2

SET/SLET

N/A

GATE

N/A

CAT

N/A

IAS/IPS etc

N/A

State PSC

N/A

UPSC

N/A

Others

N/A

5.6 Details of student counselling and career guidance

College is having a fully functional and dedicated Placement Cell which is connected directly to the students of various Departments through subject and batch wise Official Whatsapp groups where they are regularly updated with placement and other career related activities. Students who apply for a specific Company have been provided with specific set of interview round questions before their interview process. Company specific interview and counseling sessions are carried out by the Placement Cell before the visit of any Company.

No. of students benefitted 414

5.7 Details of campus placement

| Number of Organizations Visited | Number of Students Participated | <i>On campus</i> | <i>Off Campus</i> |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| | | Number of Students Placed | Number of Students Placed |
| 12 | 950 | 350 | 64 |

5.8 Details of gender sensitization programmes

08/03/2018, Women's day , Theme Gender Equality and women Development

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 150 National level 25 International level 26

No. of students participated in cultural events 87

State/ University level 74 National level 13 International level Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level 25 National level 26 International level Nil

Cultural: State/ University level 17 National level 13 International level NIL

5.10 Scholarships and Financial Support

| | Number of students | Amount |
|--|--------------------|------------------------------|
| Financial support from institution | Nil | Nil |
| Financial support from government | 5875 | Fund Transfer to student A/c |
| Financial support from other sources | Nil | Nil |
| Number of students who received International/ National recognitions | Nil | Nil |

5.11 Student organised / initiatives

| | | | | | |
|-------------------------------------|-----|----------------|-----|---------------------|-----|
| Fairs : State/ University level | NIL | National level | NIL | International level | NIL |
| Exhibition: State/ University level | NIL | National level | NIL | International level | NIL |

5.12 No. of social initiatives undertaken by the students 02

5.13 Major grievances of students (if any) redressed:

- 1. Increase in No of class rooms: Yes
- 2. Appointment of teaching staffs Yes
- 3. Appointment of Non Teaching staffs Yes
- 4. Increase in banking facilities Yes
- 5. Management of Playground Yes

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: To provide quality education to the students in order to uplift the economic & social values and culture in the students coming from different section of society and to provide the commitment towards nation building .

Mission: To build up a competitive spirit amongst the students by providing a stimulating environment to upgrade the standard of knowledge for the students specially belonging to SC ST and weaker section of the society and enhance the skills for better employability.

6.2 Does the Institution has a management Information System

Yes, the college has MIS to take appropriate decisions through constituting various

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

From time to time departmental meetings are held by the HODs with the faculties to discuss on the different aspects of curriculum so that up to date development can be ensured

6.3.2 Teaching and Learning

Apart from traditional method of teaching new technology such as LCD Projector, Laptop ,Tab etc is also followed to impart lectures. Smart classes have been started in a few wings of the college so as to impart education based on latest technology.

6.3.3 Examination and Evaluation

Students are given assignment from time to time so that their performance can be evaluated. Tutorial classes are held regularly so that the students can discuss their the problems with the teachers and can solve the problems. Apart from it , Mid - term and End term examinations are held to evaluate the performance of the students class attendance is also considered for examination purpose . In few courses, there is preparation of project report followed by Viva voce examination. This helps the students to face the interview in future.

6.3.4 Research and Development

Teachers are inspired always to take minor and major research projects of UGC. Besides pre placements talks are regularly held for helping students in recruitment process. Career advancement workshops are held from time to time. In addition to all these things, Teachers of the college are guiding Ph.D. programs of the research scholars of Ranchi University, Ranchi.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Automation has been implemented in different libraries of the college. This has made the work of library very easy and smooth. Apart from it Bar-coding of the books has been done and this has made the work of finding out a book easily. Attention has been made towards the development of infrastructure of the college

6.3.6 Human Resource Management

For Human Resource Management industrial tours have been organized from time to time. Skill development programs and FDP Programs have been held. Teaching staffs have been allowed duty leave for joining orientation and refresher course programs. Besides they are also granted D.L for attending and presenting paper in different national and international seminars, workshops, conferences, symposiums etc.

6.3.7 Faculty and Staff recruitment

Contractual and temporary Non Teaching and Guest lecturers are engaged by Ranchi University for the college on honorarium basis for the college. The staff and the teachers are inspired to undergo refresher courses programs from time to time. Apart from it, they are given computer training so that their computer literacy can be enhanced

6.3.8 Industry Interaction / Collaboration

Students of job oriented courses are sent to different industries for industrial training every year. Besides educational tours are also organized for them. Resource persons from industries are also invited to deliver lectures among students to enhance their job skill and to get better job opportunities.

6.3.9 Admission of Students

(162)

Admission of students is strictly done on reservation policy of the Jharkhand Govt. It is purely based on merit basis. Different committees for different faculties are constituted for admission to different courses. These committees scrutinize the forms and prepare the selection lists following the reservation policy and merit strictly. Under BPL quota students are taken admission with any fee as per the norms of Govt/university/circulated from time to time.

6.4 Welfare schemes for

| | |
|--------------|----|
| Teaching | 01 |
| Non teaching | 03 |
| Students | 02 |

6.5 Total corpus fund generated Government provide 10 BPL seat by the all courses and girls tuition fee is free Yes No

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|-------------------------------------|--------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | | | | |
| Administrative | <input checked="" type="checkbox"/> | AG | RU | R.U |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college has a separate examination wing. This is examination cell of the college which is under the control of controller of examinations assisted by one deputy controller and two assistant controllers. Midterm and end term examinations are held as per the examination calendar prepared by the examination cell and results are timely published. For evaluation answer books of Honours courses and PG courses, Bar-coding is done so that security can be maintained and fair evaluation can be ensured. Supplementary examination is held for once to failure students of last semesters only for UG courses students.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

(16)

From time to time the Ranchi University holds meetings with the Principals of different affiliated and constituent colleges and ask them to upgrade themselves by improving infrastructure, academic structure and co-curricular activities. Where autonomy has been granted, pressure is made to follow up the suggestions given by the peer team and to apply for re-autonomy as and when the time is likely to expire. The Ranchi University also provides financial assistance for autonomy and its renewal. It also gives direction and necessary action as and when, required.

6.11 Activities and support from the Alumni Association

Alumni of the college are always in touch with college administration and teachers. They discuss the problems the college is facing and try to give suggestions to overcome them. They also discuss how the suggestions of the peer team can be implemented. Moreover they also render financial aids and render physical services as required. They try to give full support for the overall development of the college.

6.12 Activities and support from the Parent – Teacher Association

There is teachers association in the college. However sometimes parents are contacted if it is necessary for the sake of the students.

6.13 Development programmes for support staff

Staffs are also advised to undergo practical training from time to time so as to keep pace with changing scenario of the ICT system. They are granted duty leave accordingly. Workshops are also held to give them training and computer literacy programs are organized. The Head of the institution always observes their performance and guides them properly where deviations occur.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college has taken some steps to make the campus eco-friendly. Some plants have been implanted on the campus. The garden of the college is maintained with beautiful flowers, plants and botanical garden cleanliness drive is carried out to keep the surroundings clean. Toilets are kept clean and sanitation is maintained.

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ❖ The students are allowed to record the lectures delivered by experts if they wish so.
- ❖ Class seminars are organized in PG courses frequently.
- ❖ Workshops are held from time to time.
- ❖ Students are provided with Xerox copies of few answers in some courses.
- ❖ Steps have been taken to provide old questions to the students so that they can make preparation accordingly for the coming examinations
- ❖ Bio-matrix system has been introduced for teaching and Non teaching staff of the college for record of attendance.
- ❖ Use of renewable source of energy.
- ❖ Effective Placement Cell.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the Beginning of the year

1. Installation of solar power system is in our college campus and work properly.
2. CBCS pattern successfully implemented in all regular courses under UG level.
3. Books Purchased as per CBCS syllabus.
4. Health centre started in the college campus.
5. Badminton & Volleyball courts are under construction.
 - (a) Separate office of Sports has been established.
6. Academic council has resolved to start.
 - (a) PG courses in Arts & Science faculty and Humanities.
 - (b) Yoga and Fine Arts department .
7. (a) The class representatives have been selected for the purpose.
 - (b) Groups have been formed which includes all CR
 - (c) Meeting of CR have been organized.
8. Office Order given to concerned party for Automation process for Library and examination issued.
9. Plantation of trees inside the College campus.
10. Liaoning group including of senior teachers & members of Academic Council have been formed for the purpose.
11. Resolved in the Academic Council meeting in (Dec 2017) to conduct departmental seminars & Department of Biotech, TRL, Bengali, Physics have conducted.
12. ICT Cell constituted.
13. Separate office of Sports has been established.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

(165)

1. Introduction of the smart classes in UG and PG courses of some departments
2. Stress on environmental study and ethics

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Students are motivated towards:-

- Tree plantation programs
- Insist students to carry on cashless transaction to avoid paper stationary
- Cleanliness of nearby places
- Use of more and more dustbins and inspire people to do so.

7.5 Whether environmental audit was conducted?

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- 1) The faculties are highly qualified. Some of them are Gold medalists and most of the teachers are Ph.D. holders. They have also guided many research scholars for Ph.D. and still some many research scholars are been guided by them
- 2) Lectures are prepared with the help of laptops and Pen drives and are delivered among students in few departments.
- 3) Latest instruments are in use in science faculties
- 4) Automation in examination department, A/c Deptt, and libraries
- 5) Sound computers labs for students have been established

| | |
|---|--|
| <p>STRENGTH</p> <ul style="list-style-type: none"> ❖ Qualified faculty ❖ Enriched Library ❖ Participative Management and Transparency Governance ❖ Well organized Examination and Evaluation System ❖ Books as per CBCS syllabus in the libraries ❖ Fully Function computer lab for Job oriented courses | <p>WEAKNESS</p> <ul style="list-style-type: none"> ❖ Lack of Faculty ❖ Limitation of infrastructure ❖ Lack of Play ground ❖ Lack of inter connectivity between both campus |
| <p>OPPORTUNITY</p> <ul style="list-style-type: none"> ❖ Corporate training and placement ❖ Skill development under MHRD Plan (SHREYAS) ❖ Consultancy plan with industry | <p>THREATS</p> <ul style="list-style-type: none"> ❖ Coping up with frequent changes in academic rules by the university. ❖ Inability to increase fees to cover cost ❖ Restriction on expansion of building due to lack of land |

8. Plans of institution for next year

1. To promote user of information technology system
2. To introduce the CBCS course structure in Job- Oriented courses.
3. To introduce new Job-Oriented courses in UG level.
4. Develop the language lab/E.Cafe lab in college
5. Fully automation in College library
6. To upgrade the system installed in M.C.A, B.C.A lab.
7. To make water harvesting system in both the campus.
8. To ensure the implementation of academic calendar strictly is order to maintain the session regular.
9. To implement innovative technique in teaching learning and evaluation.
10. To arrange tutorial special class for slow learner
11. To provide special care for differently abled students of the college.
12. To motivate and increase and prepare students to participate in placement drive.
13. To promote the organising departmental workshop and seminar/symposia

Name *Dr. Brij Bhushan Lal*

Name *Prof. (Dr.) A.N. Ojha*

Brij B Lal
15-3-19

A.N. Ojha
15.3.19

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Handwritten notes:
15/3/2019
15/3/19